



**Site Visit Programmatic Questions  
Positive Alternatives 2016  
Women's Life Care Center – May 6, 2016**

**1. Update/ Demographic Reporting**

- Review your two most recently submitted Update/Demographic Reports: are you meeting Report Count Goals?  
**WLCC has met and in many cases is exceeding report count goals. They have had especially strong numbers in their Earn While you Learn Program.**
- Note any significant differences between the reports: are your programs stable?  
**WLLC programs are making steady and impactful progress in their community. The PA funding has greatly assisted the director and staff develop programming suited to the needs of the community and serve larger numbers of clients.**
- Any questions on the recording of data on either form?  
**No.**

**2. Work Plan**

- Review your 2012-16 grant application's description of the program you requested to be funded. Note the services and activities you said you would provide and the number of clients you would serve.
- Please prepare a short summary of your current program(s) and the number of clients being served. Address these topics:
  - a. How does what you describe in the application compare with what you are currently providing?  
**What we are currently implementing what is described in our application.**
  - b. Have any programs and/or activities or services been added or removed? **No programs have been added or removed.**
  - c. Have the number of clients being served per quarter decreased or increased in the 4th year?  
**The number of clients served has increased.**
  - d. Is there anything in particular you want to share about your current program to explain its current status? **The programs are going well especially our Lean and Earn program. We have seen a tremendous change in our clients. They are taking responsibility for their lives and making good decisions for themselves and their families.**

**3. Fiscal Review**

- Review of the 2015-16 expenditures spreadsheet sent by Ellen Heit.

There were no questions on the financial update provided by Ellen Heit. This grantee has handled their financial responsibility with the PA funds respectfully.

- Have you revised your 2015-16 budget justification?

A budget revision is planned to redistribute evaluation funds that were not needed for the Center's evaluation plan since it was all accomplished in house by current staff. These fund will be used for salaries and/or program supplies. They may also be used for the upcoming training for car seat technician training. The revision will be sent to MDH within the next week.

- Any questions on your completion of the 2014-16 grant and your budget?  
No.

**4. Do you have any questions on the findings from your Financial Reconciliation?**

No.

**5. Grant Closeout Form**

- You will have an opportunity to review a draft of the Grant Closeout Form.

**6. 2015-16 Evaluation - Due June 10th**

- Your 2015-16 Evaluation Plan will be discussed. Any suggestions provided in your 2013-14 Report Summary should be included in the plan, if you are continuing the same evaluation.
- Any questions on the expectations of the report or your organization's evaluation plan for 2015-16?

WLLC will be completing their evaluation study on their current PA funded car seat education program. They will be evaluating the effectiveness of their car seat safety program for their clients. They had no additional questions on the expectations of the report due in June.

**7. Positive Alternatives website**

- The PA website will be reconfigured once contracts are all signed.
- Resources for grantees will remain basically the same.

WRTK booklet revisions have not yet been completed. They are a work in progress and will be made available as soon as possible.

**8. Grant Manager Updates**

Updates were given on a timeline for completing the current grant and the start of the new grant as this grantee will be awarded funding for the 2016-19 grant cycle. New agreements will be sent out within the next month.

PA policies are currently being updated and will be sent out early in the new grant cycle. A webinar training for new grantees, directors and staff on grant management will be held on Thursday, July 14 in the morning. More information will be sent soon.

**9. Issues specific to this grantee**

None at this time.

**10. Facility**

- If your facility has been remodeled or updated please give an update. Do you have any plans to move your organization to another building in the near future?
- If grant-funded activity areas have been significantly altered, be prepared to discuss.  
This grantee has no plans at this time to change their facility or location. They are located on a bus line in a busy area of their community. Their space is welcoming, and well utilized for their programs.

**11. Health Equity** is a priority goal at the Minnesota Department of Health. How is your organization addressing this need?

The grantee desires to offer great care at a good location for their community. They have staff that are marketing to and beginning to make contact with the Hmong and other ethnic communities in their area.

**12.** What are the new **unaddressed needs** in the communities you serve?

There is a growing need for postpartum mental health care for clients. Depression is being seen more frequently. This grantee has responded to this increased need by developing their new **Well Life** program for clients.

- Do you have a well-developed and up-to-date list of community partners available?  
Yes, staff has continued to up-date contact and referral information for the center.
- Are you able to make warm referrals to any of these partners?  
Warm referrals is recognized as an important component of this grantee's programs as many clients need help with and an introduction to needed services.

**13. Clients stories** (along with client data collection) are an important component of the work we do. Client stories fill in the gaps that data can't detail and humanize the efforts made by all grantees.

- **Have you submitted your PA funded client stories yet?**  
No, but the director plans to submit their client stories before the end of the grant cycle.

**14. How can MDH be more supportive of your program?**

A suggestion was made to highlight what other PA grantees are doing for programming suggesting what works and doesn't work for them. Because many of the grantees are doing similar programming it would be helpful to share and collaborate with one another. Information could be shared at all grantee meetings or at regional meetings.

**15. Other?**

**Site Visit Date: May 6**

**Center/ Organization: Life Care Center, Little Canada**

**Grantee Staff: Kerry-Ann Samuda**

**Positive Alternatives Grant Manager: Mary Ottman**